

## **Regulation of organization and control of independent education of students in the credit-module system at the Tashkent Medical Academy**

This Regulation of the Cabinet of Ministers of the Republic of Uzbekistan for 2020 On December 31, "On the organization of the educational process in higher educational institutions Decision No. 824 on measures to improve the related system, by the Ministry of Justice of the Republic of Uzbekistan on October 27, 2021 of the Minister of Higher and Secondary Special Education, registered with number 43 "Uzbekistan The state standard of the republic is the state educational standard of higher education. Main rules", recommended by the Ministry of Higher and Secondary Special Education "Higher organize independent education of students in the credit-module system in educational institutions was developed on the basis of the "Instructions on Management and Control".

### **General rules**

1.1. A student's independent education is a specific subject in the curriculum It is an integral part of the educational work set for mastering.

1.2. Independent education of the student in the classroom and outside the classroom (study without taking into account the allocated audience hour in the download) directly independent work under the guidance of a teacher or a student's subject (module). Educational work carried out in the manner of independent study of the subject means the set.

1.3. Independent education - independent mastering of educational material, complexity tasks of different levels, practical tasks and audiences theoretical knowledge, practical based on creative and independent performance outside the audience is a systematic activity aimed at forming skills and qualifications.

Independent work - solving an educational task under the teacher's assignment and guidance active method of education. Independent work is related to the set goal organization and implementation of concrete activities of students. Student's independent work is his high level of activity, creativity, independent analysis, initiative and complete all tasks in a timely and perfect manner is a performance-based activity.

1.4. Type and form of independent work, specific field of study (specialty) and it is determined based on the nature of the science (module).

1.5. Suggested topics for independent study and independent assignments and instructions for their completion are in the science program (Syllabus) should find the opposite.

1.6. The number of hours allocated to independent education in science (module) is independent the size of the educational unit (credit) that is expected to be carried out in the way of work is the responsible department This volume is discussed and the form and type of independent work in the Syllabus corresponds to (credit).

1.7. In order to increase the efficiency of independent education of students Implementation of independent education during the week of introduction to the credit system of the 1st semester seminars are organized according to the procedure.

1.8. Independent work assignments and deadlines are electronic is strictly determined on the platform, independent work assignments of students who missed the deadline for completing independent work are not checked and evaluated.

1.9. A student whose results of independent education have not been assessed not included in final controls.

1.10. 1/2 of intermediate and final control questions on science (module). Based on topics and literature recommended for independent study should be built.

1.11. The student is on the syllabus for completing independent work assignments can get advice offline or online during the indicated contact hours.

1.12. It is necessary for the student to comply with the academic and requirements (not to avoid plagiarism, responsibility) when completing independent work assignments.

1.13. Independent work tasks performed by students in connection with science (module). should have a variant description. 1/3 of independent work assignments are small should be designed to work cooperatively in groups.

1.14. Suggested topics for independent study and independent assignments, the number of credits allocated to the subject (module) and the student's time should be determined taking into account the budget.

1.15. Independent work uploaded by the student to the electronic system (platform).

assignments by a professor-teacher in a clearly defined period must be checked and the result must be reported to the student.

1.16. Evaluation of the results of independent education is 100 points of the subject (module).

is reflected in the evaluation system and is a minimum of 60% of the points allocated to independent education in the subject.

1.17. Students whose studies have been transferred or reinstated have not mastered the subject

(module) learns in the order of re-reading. As an exception, of science a subject with academic distinction, the workload of which does not exceed 6 (six) credits per semester (modules) 100% independent study according to the student's application and with the dean's approval can be absorbed in the form.

## **II. Goals and tasks of organizing independent education of students**

2.1. The main goal of independent education of students is science (module) to strengthen, enrich and apply acquired knowledge improvement of skills and competence, working with information, self-development, cognitive, creative, cooperation competences consists of formation.

2.2. Organization of independent education of students is the following task should serve to successfully solve:

-self-development, independent learning and innovation in students the goal of acquiring competences that allow the formation of activities to carry out independent educational activities in connection with;

- independent acquisition of knowledge, skills and competences, formulation of the problem a creative person who is able to find and find an optimal way to solve it to educate;

- creating motivation for students to learn the curriculum;
- to increase the responsibility of students to acquire knowledge;
- to develop general cultural and professional competence in students to enable;
- independent learning, self-management and self-esteem in learners creating conditions for the formation of the ability to develop.

### **III. The main principles of organizing independent education of students**

Adherence to the following basic principles when organizing independent education of students

It is advisable to:

3.1. Students do their independent work in the auditorium and outside the auditorium organization

3.2. Students do their independent work systematically, i.e. step by step, to ensure organization from simple to complex.

3.3. Paying attention to the following important aspects when determining the form and size of students' independent work:

- student's study stage;
- the peculiarity of a certain subject, the difficulty in mastering it level;
- the student's ability, level of theoretical and practical training;
- to the level of provision of science with information sources;
- to the level of the student's ability to work with information sources;
- tasks for independent work, form and volume with transition from course to course changes in terms of;
- the nature of independent work and academic mastery of the student organization according to level and ability.

### **IV. Management of the process of organizing independent education of students**

4.1. To manage the process of organizing independent education of students the educational and methodological department, dean's office, department is directly responsible.

The department of quality control of education monitors this process has authority.

4.2. Educational and methodological department in the organization of the independent educational process does the following:

- the credit allocated for independent education in the curriculum is correct carry out distribution;
- independent education in the science program (Syllabus) organized by science (modules) methodological instructions on the organization and control over the accurate representation of topics for independent study in the model style;
- the progress of the processes of organizing students' independent education, independent work by regularly studying assignments and their fulfillment in accordance with established requirements.
- students record the results of independent study activities in the electronic system monitoring of progress.

#### **4.3. The dean's office is organizing my student's independent education the following tasks must be performed:**

- independent study of my student in educational directions (specialties) creating the necessary conditions for organizing activities. In particular, the cooperation of the professor-teacher and my student, for contact hours audience allocation;

- monitoring of independent work of students through the electronic system a reference letter to the educational and methodological department within the specified periods present;

- controlling the recording of independent work results in the established order and timely elimination of any deficiencies;

- between the professor and the student regarding the results of independent work conflict prevention;

- independent education based on educational directions (specializations) online among students in the interim periods according to the status of implementation conducting inquiries and taking prompt action.

#### **4.4. The department is organizing my student's independent education special attention should be paid to the following aspects:**

- a subject for independent study of science (modules) formation and discussion at the department meeting;

- thematic training for independent study of subjects (modules) correct and accurate reflection in programs;

- the score allotted for independent work is within the criteria of the 100-point system determination, distribution of points by types of work;

- independent work assignments on subjects (modules) at department meetings to discuss the implementation and the shortcomings in time elimination.

#### **V. Professor-teacher on implementation of independent education and duties and responsibilities of my student**

5.1. Professors and teachers in organizing the independent education of my students must perform the following duties and responsibilities:

- to the credit (hours) provided for in the curriculum in the Syllabus by subject topics for independent study and independent work assignments clear reflection;

- independent work and mental activity without assignments (analysis, synthesis, comparison, to ensure that it requires (comparison, generalization);

- Is it a topic recommended for independent study in the syllabus methodological instructions for mastering and completing independent work assignments, indicating the evaluation criteria and duration, contact hours for consultation put;

- cooperative activities of my students in small groups in science (module) organizing and conducting surveys on the results of team work. This is it the aspect is taken into account in evaluating the results of my student's collaborative work;

- reflect the content of independent education when creating a bank of course work topics to carry out;

- recommendation for self-study in the preparation of intermediate and final control questions refers to the topic;

- execution of independent work assignments through an electronic system (platform) monitor, check and evaluate, and deliver results to students in a timely manner

Presentation of independent works done in cooperation in small groups conduct, clarify the achievements and shortcomings of my student and announce the results to do;

- during the contact time specified in the professor-teacher science program (Syllabus) giving advice and practical recommendations based on the student's application for independent work monitor the progress;

- additional study for my student's independent learning materials, independent work topics and tasks related to the content of my link preparing and giving appropriate instructions to students to fulfill them.

5.2. Independent study and independent work tasks students must perform the following duties and responsibilities:

- recommended for independent study of subjects (modules) full mastery of the topic and independent work tasks are set quality delivery on time;

- plagiarism (copying) in the performance of independent work assignments do not put;

- creative approach to independent tasks, independent, critical and innovative thinking, having the competence to work with information, striving for self-development;

- performing independent work assignments in small groups acting in accordance with the common goal of the team is a task assigned to him mastering the competence of being able to perform on time, work in a team;

- effective use of information sources;

- work with traditional educational and scientific literature and normative documents;

- work with electronic educational and scientific literature and data bank;

- Purposeful use of the Internet;

- Database analysis;

In case of objections to the assessment (points) assigned to independent work, 24 (twenty-four) hours (1 day) after the end of the student's term can apply to the dean's office.

VI. Types and forms of organizing independent education

6.1. The independent education of my student should be organized in the following ways:

- preparing for audience training;

- performing independent work tasks outside the auditorium;

6.2. Preparation for audience training is in the following forms

is carried out:

- preparing for lectures, seminars and practical trainings;

- preparing for seminars and conferences;

- preparing for colloquiums;

- participation in forums

- exchange of ideas on science topics on telegram channels or distance education platforms;

- related to science (module) by practicing in educational test programs strengthening knowledge;
- preparing for control work;
- preparing for the test (requirement);
- preparing for the exam.

**6.3. It is recommended to carry out independent work outside the auditorium in the following forms:**

- some topics of science independently with the help of educational literature mastering, working with educational resources and summarizing;
- preparation of lectures;
- delivering lectures at seminars, practical and other trainings to do;
- preparation of presentations;
- writing and defending an essay, term paper;
- report preparation;
- creating a glossary;
- writing medical history;
- performing calculation and analytical work, solving tests;
- preparation of case studies (analysis of problematic situations);
- work with information-analytical materials;
- work with resources;
- creating an infographic;
- graphic models (intelligence card, frame, logic graph, etc.) create;
- creating multimedia presentations;
- participation in research and preparation of scientific reports participation;
- participation in my student's scientific circles;
- participation in scientific and practical conferences;
- preparing and publishing scientific articles and theses.

Depending on the nature of the field of study (specialty) other types of independent work can be used.

6.4. The following information technologies in the organization of independent work It is recommended to use for the following purposes: Searching for information on the network - from a web browser, database use, information-search, information-reference systems, automated use of library systems, electronic journals.

**VII. General criteria for evaluating students' independent work**

7.1. The criteria for evaluating students' independent education are relevant departments is developed by taking into account the nature of the subject (modules) and is approved by the scientific council of the faculty.

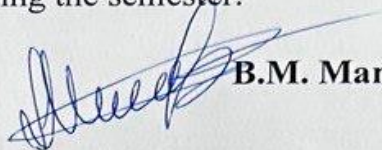
7.2. Assessment of independent assignments for each subject (module). criteria are presented to students at the beginning of the semester.

7.3. Evaluation of independent work assignments of my student in science (module). will be carried out according to the given deadline.

7.4. The results of independent study of the student(s) in the subject (module) are electronic are recorded as integers to the platform.

7.5. Mastering of my student's independent works in the field of science regularly at student gatherings, department meetings and every will be discussed in the academic council of the faculty during the semester.

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