

The procedure for monitoring and evaluating students' knowledge based on the credit-module system of education at the Tashkent Medical Academy

I. General provisions

1. Based on this procedure, the goal of monitoring and controlling students' knowledge is to determine the quality of education, to help prepare students through the production of creative software, to identify gaps in the student's mastery of the subject, the result of formation, and control. consists of
2. This procedure regulates the educational process, types of control, control criteria, student transfer from course to course based on the credit-module system of education at the Tashkent Medical Academy (here in after referred to as the Academy).
3. The main tasks of monitoring and evaluating students' knowledge based on the credit-module system of education are as follows: monitoring and analyzing the level of students' formation of relevant knowledge, skills and qualifications in accordance with state education standards, qualification requirements, professional standards ; assessment of students' knowledge, skills and qualifications is based on the principles of state education standards, accuracy, truthfulness, reliability, transparency and provision of assessment in a convenient form; organization and analysis of mastering of science by students in a systematic way and within the specified time; development of students' independent work skills, organization of effective use of information resources; impartial and fair assessment of students' knowledge and timely announcement of its results; establishment of an electronic system for evaluating students' knowledge during the educational process (introduction of an electronic journal and its effective maintenance, online acceptance of independent assignments in subjects).
4. Monitoring and evaluation of students' knowledge based on the credit-module system of education in subjects is carried out during the semester based on evaluation criteria in accordance with these rules.

II. Educational process

5. The total volume of the study load in the Master's education courses consists of at least 120 (two-year study period), 180 (three-year study period) credits;
6. The amount of credits that a student should acquire in one semester is 30 credits. In some cases, by the decision of the Council of the Academy, the size of the academic load in one semester can be determined in a different amount of credits.
7. At least one month before the beginning of the academic year, the schedule of the educational process, educational plans, and syllabuses of subjects will be published

on the official website and educational platform of the Academy for students admitted to the 1st year.

8. Before the beginning of the educational process, students should familiarize themselves with the subjects indicated in the curriculum and register for elective subjects by the deadline.

III. Types and forms of monitoring student knowledge

9. Control of students' knowledge is carried out by conducting current, intermediate and final types of control based on the characteristics of each subject.

10. The types and forms of subject control, the distribution of points for current, intermediate and final controls will be announced to students in the first session.

Current control

11. Current control is a method of determining and evaluating the student's level of knowledge and practical skills in science subjects.

12. Based on the nature of the subject, current supervision includes oral inquiry, testing, interview, supervision work, colloquium, case study, situational problem solving, project, course work, homework in seminars, laboratories and practical sessions. performance of tasks, independent educational assignments and other such forms can be carried out.

13. Current control is assessed at each session. The pedagogic employee records the student's attendance and the scores obtained in the current control in each lesson in the teacher's and electronic journals.

14. The responsibility for the full and correct reflection of the points scored by the student in the electronic summaries is assigned to the pedagogical staff teaching the relevant subject. Disciplinary measures will be applied to the pedagogue who did not enter the student's attendance and learning indicators into the electronic journal within the specified period.

Intermediate control

15. Mid-term control - after the completion of the relevant section of the science program (including several subjects of science) during the semester, it is conducted during training sessions in order to determine and evaluate the level of knowledge and practical skills of the student.

16. Depending on the nature of the subject, mid-term control is conducted in compulsory subjects with a total number of credits of 4 (120 hours) and above. The number of interim inspections (should not be held more than twice in one semester) is determined based on the amount of total credits allocated to the subject. Based on the schedule, the mid-term examination is conducted in oral, written, test or

combined forms determined by the educational and methodological department based on the characteristics of the subject. The interim control schedules are drawn up by the department of management of the credit-module system of education based on the curriculum and approved by the vice-rector for academic affairs.

17. Mid-term control tasks are developed by relevant department pedagogues within the framework of practical (laboratory, seminar) training and independent education topics and are approved at the department meeting.

18. Only students with an average score of not less than 60% on current control will be included in the mid-term examination. The student must have passed the intermediate examination by the time of the final examination of the subject.

19. Students who showed less than the qualifying score (60 points) according to the results of the interim control, as well as those who did not participate with a good reason, can retake the intermediate control once, based on the order of the dean of the faculty, before the final control. A student who does not resubmit the interim examination within the specified period will not be included in the final examination and is considered to be in academic debt.

20. Students have the right to appeal within 3 days after the midterm control. The application for appeal is submitted personally by the student to the name of the dean and is considered by the appeal commission.

21. The process of conducting interim control is periodically monitored with the participation of the commission formed by the department of quality control of education, and in cases of violation of the procedures for conducting it, the results of the interim control are canceled and the intermediate control is re-conducted.

Final control

22. The final control is conducted at the end of the subject in order to determine the level of mastery of the student's theoretical knowledge and practical skills.

23. The list of subjects subject to final control is drawn up by the credit-module system management department and approved by the vice-rector for academic affairs. The form of final control (combined form of test, oral, written and essay) is determined by the educational and methodological department based on the nature of the subject and approved by the Council of the Academy.

24. The tasks prepared for the final control are prepared by the pedagogues of the relevant department, covering the topics covered within the subject (auditory and independent study topics 50:50) and are approved by the Scientific and Methodical Council of the Academy.

25. The number of options for written or oral exams is formed depending on the number of students in the academic group.

26. In order to make efficient use of time during the computer test, it is recommended that the examiner be presented with 20-25 questions from each subject.

The database of science test tasks should include simple, medium and difficult levels, as well as picture and graphic tests.

27. Students who scored 60 or more points in current control, mid-term control of each type of control will be included in final control. Students who have received an unsatisfactory grade from the final inspection are allowed to retake the final control once with the permission of the dean's office. The second re-submission is made during the certification period on a paid basis according to the decision of the coordination council, at the request of the student, in which the cost of payment is 30% of the amount of money paid for the summer semester organizes.

28. The final control is conducted based on the schedule approved by the vice-rector for academic affairs. At the end of each semester, two weeks are allocated for the final control (exam session) according to the schedule of the educational process.

29. The final control table is compiled by the credit-module system management department of education. It is not allowed to hold more than one type of final control in one day. The final control of subjects should be scheduled at least 2 days apart.

30. Students should arrive at the place of inspection at least 15 minutes before the time indicated in the final inspection schedule and follow the instructions of the supervisor. Students who do not come to the final inspection on time and do not follow the instructions of the supervisor will not be placed in the final control and no re-inspection will be organized for them.

31. Students must bring an identity document (student ID card, citizen's passport, ID card, military ID, driver's license) with them to enter the final inspection and show it before entering the room where the final inspection will take place and during the final inspection. , a student without identity documents will not be admitted to the final examinations.

32. Personal applications of my student to the dean of the relevant faculty for an appeal on the results of the final control will be accepted within 3 days after the announcement of the results of the final control. Applications for appeal are recorded in the credit-module system management board of education, where the essence of the problem to be appealed is indicated.

33. A student who has missed four or more classes (lecture, practical, seminar, laboratory) without a reason and has not mastered them will be excluded from this subject and will not be included in further types of supervision.

34. Students who did not attend classes due to illness and were unable to pass the current, intermediate and final tests within the specified time period, based on the

order of the dean of the faculty, are allowed to pass them within two weeks after the student starts studying.

35. A student who is not included in the final control type or has not been included, as well as received an unsatisfactory grade (less than 60 points) in this control type, is considered an academic debtor.

36. Transfer of existing academic debt is carried out on the initiative of the student with academic debt on the basis of a specially prepared lesson schedule in the summer semester. Students with academic debt will have the right to re-education in the subject they did not take after making a payment based on the amount of the basic payment-contract in accordance with the amount of untaken credits from the relevant subjects in the summer semester. A student who does not clear his academic debt based on the results of retraining in the summer semester will be dropped from the course.

IV. The procedure and criteria for evaluating student knowledge

37. The level of mastery of the student in each subject is carried out in the "100-point" evaluation system, and the results are expressed in whole numbers. These 100 points are distributed by control types as follows:

The following types of supervision are conducted for compulsory and optional subjects with a volume of more than 4 credits (120 hours):

Current control - 50 points (CC 40 + IW 10)

Intermediate control - 20 points

Final control - 30 points total - 100 points

The following types of supervision are conducted for 4 credits and less than 4 credits, as well as elective subjects:

Current control - 70 points (CC 50 + IW 20)

Final control - 30 points

38. Current control of specialized subjects is carried out by evaluating the following types of work in a 100-point system: - theoretical knowledge of the student; - practical training of the student (practical/skills).

39. The ratio of theoretical knowledge and practical skills in theoretical subjects is 50:50, 100% theoretical knowledge is evaluated in social and humanistic subjects.

№	Type of subjects	Theoretical *	Practical **
1	Theoretical	50	50
2	Social and humanitarian	100	-

* - solving questions and answers, written, situational problems, tests on the topic;

** - practical skill.

40. The total score of the student in the subject during the semester is calculated by the following formula for each control type (CC, IC, FC):

$$TS=0,5 *CC+0,2*IC+0,3 *FC$$

$$TS=0,7 *CC+0,3 *FC$$

here: TS - Total score; CC - current control; IC - intermediate control; FC is the final control.

41. Student knowledge is evaluated on a 100-point system based on the criteria listed in the following table:

Ball	Degree	Equivalent score	Grade	Criterion
90-100	A	4	Excellent	The student makes independent conclusions and decisions, can think creatively, observes independently, can apply the acquired knowledge in practice, understands the essence of science (topic), knows, can express, tell, has an idea about science (topic)
85-89	B+	3,5	Very good	The student makes independent conclusions and decisions, conducts independent observations, is able to apply the acquired knowledge, understands the essence of science (topic), knows, can express, tell, has an idea about science (topic)
71-84	B	3	Good	The student conducts independent observation, is able to apply the acquired knowledge, understands the essence of science (topic), knows, can express, tell and has an idea about science (topic)
60-70	C	2,5	Satisfactory	The student is able to apply the acquired knowledge, understands the essence of science (topic), knows, can express, tell and has an idea about science (topic)

0-59	F	2	not satisfied	The student has not mastered the science program, does not understand the essence of science (topic), does not have an idea about science (topic)
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