**TASHKENT MEDICAL ACADEMY**

**"I confirm"**

**Tashkent Medical Academy**

**Vice-rector for Academic Affairs,**

**Prof. Sh.A.Boymuradov**

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**"\_\_\_\_"\_\_\_\_\_\_\_\_\_\_\_\_\_2022 year**

**SCHOOL OF PUBLIC HEALTH ON THE ORGANIZATION AND CONTROL OF INDEPENDENT EDUCATION OF STUDENTS IN THE CREDIT-MODULE SYSTEM**

**BYLAW**

**(For the 2022-2023 school year)**

**Compilers:**

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**Tashkent – 2022**

**In the credit-module system of students at the Tashkent Medical Academy**

**organization and control of Independent Education**

2020 of the Cabinet of Ministers of the Republic of Uzbekistan with the organization of the educational process in higher educational institutions “of December 31 Resolution No. 824” on measures to improve the Associated system, The Ministry of Justice of the Republic of Uzbekistan on October 27, 2021 Minister of higher and secondary special education, listed at number 43, 2021 Approved by Order No. 35-2021 of October 19, “Uzbekistan The state standard of the Republic is the state educational standard of Higher Education. Main rules", recommended by the Ministry of higher and secondary special education " higher Organization of Independent Education of students in the credit-module system in educational institutions development and control instruction".

1. **General rules**
   1. Independent educational load of the student in the curriculum a specific subject it is an integral part of the established educational work for mastering.

1.2. Independent education of the student outside the audience and audience (training without taking into account the clock of the audience allocated in the download) directly independent work under the guidance of a teacher or subject (module) of a student educational work that carries out the subject in the form of independent reading and learning means a set.

1.3. Independent Education-independent mastering of educational material, complexity tasks with varying degrees, practical function of the audience as well as

theoretical knowledge, practical, based on creative and independent performance outside the audience it is a systematic activity aimed at the formation of skills and abilities. Independent work-solving the task of training under the instruction and guidance of the teacher active method of Education. Independent work in relation to the set goal is the organization and implementation of specific student activities. Student's independent work his high level of activism, creativity, independent analysis, to initiative and all tasks in a timely and perfect way performance-based activities.

1.4. Type and form of independent work specific educational direction (specialty)

also, the science (module)is defined from the laming property.

1.5. Topics offered for independent reading and learning as well as independent

work assignments and instructions for their execution can be found in the science program (syllabus)in its

must be reflected.

1.6. Dedicated to independent education in Science (module), watch is independent

the volume of the training unit (Credit), which is provided for to be carried out in the way of work, is the responsible Department the form and type of independent work in syllabus carried out from the discussion of this volume (credit).

1.7. In order to improve the efficiency of students to receive independent education

Implementation of Independent Education during the week of entry into the credit system of semester I seminars on the procedure are organized.

1.8. Independent work assignments and deadlines for its completion (deadline) electronic the platform is strictly defined, independent work assignments of a student who has missed the deadline for completing an independent work are not checked and evaluated.

1.9. Student whose results of educational activities on independent education are not evaluated not included in final controls.

1.10. 1/2 of intermediate and final control questions on Science (module)

based on topics and literature recommended for independent reading and learning

must be structured.

1.11. Student on completion of independent work assignments in syllabus

can receive advice offline or online at the indicated contact hour.

1.12. The student is obliged to comply with academic and requirements (non-plagiarism, responsiveness) when completing independent work assignments.

1.13. Independent work assignments performed by students on the subject (module)

the variative must have a description. 1/3 of independent work assignments are small

should be designed to work cooperatively in groups.

1.14. Topics offered for independent reading and learning and independent

work assignments the number of credits allocated to the subject (module)as well as the student's time

it should be established taking into account the budget.

1.15. Independent work uploaded by the student to the electronic system (platform)

in a clearly defined period of time, the assignments of the professor

it is necessary to be checked and the result reported to the student.

1.16. Assessment of the results of Independent Education Science (module) 100 points it is reflected in the assessment system and represents the minimum 60% of the score allocated to independent education in science.

1.17. Students whose studies have been transferred or reinstated have not mastered the subject learns (modules) in the order of re-reading. As an exception, of science

a subject with academic distinction, the workload of which does not exceed 6 (six) credits per semester (modules) 100% independent study according to the student's application and with the dean's approval can be used in the form of

1. **Goals and objectives of organizing independent education of students**

2.1. The main purpose of organizing independent education of students is science strengthening, enrichment, practical knowledge of (module) improving skills and competencies, working with information, self-esteem development, cognitive, creative, collaborative performance competencies it consists of formation.

2.2. Organization of Independent Education of students is the following task should serve a successful solution:

-self-development, independent learning and innovation in students the purpose of acquiring competencies that allow the formation of activities implementation of independent educational activities in connection with;

- independent acquisition of knowledge, skills and competence, formulating a problem a creative person who is able to find and find optimal ways to solve it to educate;

- to generate motivation for the assimilation of the curriculum in students;

- increase responsibility for learning in educators;

- to develop universal and professional competence in students allow;

- obtaining independent knowledge, self-control and self-control in educators creating conditions for the formation of abilities to develop.

1. **Basic principles of organizing independent education of students**

In the organization of Independent Education of students adhere to the following basic principles it is advisable to do:

3.1. Students do their independent work in the auditorium and outside the auditorium

organization.

3.2. Students do their independent work systematically, i.e. step by step, to ensure that it is organized from simple to complex.

3.3. Focusing on the following important aspects in determining the form and size of students ' independent work:

- student's study phase;

- a characteristic feature of a particular science, difficulty in mastering degree;

- ability of the student, to the level of theoretical and practical training;

- to the level of provision of information sources of science;

- to the level of the student's ability to work with information sources;

- tasks for independent work form and volume with the transition from course to course variations in terms of;

- Independent Work feature of science as well as academic mastery of the student

organization in accordance with the level and ability.

1. **Management of the process of organizing independent education of students**

4.1. To manage the process of organizing independent education of students the educational and methodological Department, the dean's office, the department are directly responsible. And the Department of quality control of Education, monitoring this process has authority.

4.2. Educational and methodological management in the organization of the independent educational process performs the following Operation:

- crediting allocated for independent education in study plans is correct

implementation of distribution;

- independent education in Science (module)structured science program (syllabus

methodological guidelines for the organization and control the exact reflection of topics for independent reading and learning in the sample style;

-the progress of the processes of organizing students' independent education, independent work

regular study of assignments and their fulfillment in accordance with established requirements;

-students note the results of independent educational activities in the electronic system keeping track of progress monitoring.

4.3. In the organization of Independent Education of the student by the dean's office

the following tasks should be carried out:

- independent training of students in educational areas (specialties) create the necessary conditions for the organization of activities. In particular, the teaching staff and students work in collaboration, separate for contact hour audience allocation;

- monitoring of independent work of students through an electronic system a reference letter to the educational and methodological department within the specified periods present;

- control the recording of the results of independent work in the established order

and timely elimination of the permissible drawback;

- between the professor and the student regarding the results of independent work

conflict prevention;

- Independent Education based on educational areas (specialties) online among students in intermediate terms on implementation status conduct surveys and take quick action.

4.4. In the organization of Independent Education of students by the Department

special attention is required to the following aspects:

- subject of independent reading and learning on science (modules) formation and discussion at the meeting of the Department;

-independent study on science (modules) correct and accurate reflection in programs;

- the score allocated for independent work within the framework of the system criteria of 100 points marking, distribution of points by type of work;

- independent work assignments on science (modules)in department collections

it is necessary to discuss the implementation and make sure that the permissible flaw is timely elimination.

**V. Professor for the implementation of independent education-teacher**

**and the duties and responsibilities of the student**

**5.1.** Professors and teachers in organizing the independent education of my students

must perform the following duties and responsibilities:

- to the credit (hours) provided for in the curriculum in the Syllabus by subject

topics for independent study and independent work assignments clear reflection;

- independent work and mental activity without assignments (analysis, synthesis, comparison, to ensure that it requires comparison, generalization);

- Is it a topic recommended for independent study in the syllabus methodological instructions for mastering and completing independent work assignments, indicating the evaluation criteria and duration, contact hours for consultation put;

- cooperative activities of my students in small groups in science (module) organizing and conducting surveys on the results of team work. This is it

the aspect is taken into account in evaluating the results of my student's collaborative work;

- reflect the content of independent education when creating a bank of course work topics to carry out;

- recommendation for self-study in the preparation of intermediate and final control questions refers to the topic;

- execution of independent work assignments through an electronic system (platform). monitor, check and evaluate, and deliver results to students in a timely manner deliver Presentation of independent works done in cooperation in small groups conduct, clarify the achievements and shortcomings of my student and announce the results to do;

- during the contact time specified in the professor-teacher science program (Syllabus) giving advice and practical recommendations based on the student's application for independent work monitor the progress;

- additional study for my student's independent learning materials, independent work topics and tasks related to the content of my link prepare and give appropriate instructions to students to fulfill them.

5.2. Independent study and independent work tasks students must perform the following duties and responsibilities:

- recommended for independent study of subjects (modules) full mastery of the topic and independent work tasks are set quality delivery on time;

- plagiarism (copying) in the performance of independent work assignments do not put;

- creative approach to independent work assignments, independent, critical and innovative thinking, having the competence to work with information, striving for self-development;

- performing independent tasks in small groups acting in accordance with the common goal of the team is a task assigned to him mastering the competence to perform on time, to work in a team;

- effective use of information sources;

- work with traditional educational and scientific literature and normative documents;

- work with electronic educational and scientific literature and data bank;

- Purposeful use of the Internet;

- Database analysis;

In case of objections to the assessment (points) assigned to independent work, student 24 (twenty-four) hours (1 day) after the deadline can apply to the dean's office.

1. **Types and forms of organizing independent education**

6.1. The independent education of my student should be organized in the following ways:

- preparing for audience training;

- performing independent work tasks outside the auditorium;

6.2. Preparation for audience training is in the following forms

is carried out:

- preparing for lectures, seminars and practical trainings;

- preparing for seminars and conferences;

- preparing for colloquiums;

- participation in forums

- exchange of ideas on science topics on telegram channels or distance education platforms;

- related to science (module) by practicing in educational test programs

strengthening knowledge;

- preparing for control work;

- preparing for the test (requirement);

- preparing for the exam.

6.3. It is recommended to carry out independent work outside the auditorium in the following forms:

- some subjects of science independently with the help of educational literature mastering, working with educational resources and summarizing;

- preparation of lectures;

- delivering lectures at seminars, practical and other trainings to do;

- preparation of presentations;

- writing and defending an essay, term paper;

- report preparation;

- creating a glossary;

- writing medical history;

- performing calculation and analytical work, solving tests;

- preparation of case studies (analysis of problematic situations);

- work with information-analytical materials;

- work with resources;

- creating an infographic;

- graphic models (intelligence card, frame, logic graph, etc.)

Create;

- creating multimedia presentations;

- participation in research and preparation of scientific reports

participation;

- participation in my student's scientific circles;

- participation in scientific and practical conferences;

- preparing and publishing scientific articles and theses.

Depending on the nature of the field of study (specialty).

other types of independent work can be used.

6.4. The following information technologies in the organization of independent work

It is recommended to use for the following purposes: Searching for information on the network - from a web browser, database use, information-search, information-reference systems, automated use of library systems, electronic journals.

1. **General criteria for evaluating students' independent work**

7.1. The criteria for evaluating students' independent education are relevant departments is developed by taking into account the nature of the subject (modules) and is approved by the scientific council of the faculty.

7.2. Assessment of independent assignments for each subject (module). criteria are presented to students at the beginning of the semester.

7.3. Evaluation of independent assignments of my student in the subject (module). will be carried out according to the given deadline.

7.4. The results of independent study of the student(s) in the subject (module) are electronic are recorded as integers to the platform.

7.5. Mastering my student's independent work in the field of science regularly at student gatherings, department meetings and every will be discussed in the academic council of the faculty during the semester.

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